

Assessing proposals Metterdaad

After submitting a short description using Formdesk, KEP and EO decide on the projects that can submit a full proposal for funding. Passing this first phase will not guarantee funding, unless the full proposal has been approved.

Prisma will assess the proposals submitted for Metterdaad funding. No standard standard format for proposals is prescribed, as many donors and partners do have their own formats. Basically proposals should be clear and consistent. The following list explains how the proposals will be assessed.

1. Problem definition
 - Description and analysis of target group, targeted problems, programme area
2. Programme description
 - Aim of the programme
 - Planning, Monitoring and Evaluation (preferably presented in a Logical Framework)
3. Budget
 - Realistic budget lines
 - Clear linkages between activities and budget lines
 - Commitments by other donors (or requests) specified
4. Implementing organisation
 - Capacity of Personnel, Facilities, Capacity Development
 - Networks, cooperation with government / other NGO's
 - Identity
 - Sustainability Funding diversification, Self sufficiency
5. Similarity to media project
 - Detailed proposal in accordance with short description Formdesk

Using the logical framework has been and is still under quite some discussion. The organisations is free to use other planning and monitoring systems. However the proposal should be clear on what is planned and how the process to achieve the goal is monitored. As the proverb says: failing to plan is planning to fail.